

**CONFIDENTIAL**DD/A Registry  
85-2836**ROUTING AND RECORD SHEET**SUBJECT: (Optional) **SPECIAL DA**  
Briefing SSCI and HPSCI -

FROM:

Deputy Director of Finance  
1212 Key Bldg.

EXTENSION

NO.

DATE

15 August 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. ADDA  
7 D 24 HQS*[Signature]*2. *EO/DDA**26/8* 4 SEP 1985*2M*3. *DDA/Plans**7/CO**DB*4. *Steve**9/10**SA*

5.

6. *DDA Registry*

7.

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15.

*DDA Registry*  
*FILE 60-4*  
*2 T. 3*

*(OLG) has taken necessary action on the subject: "any ideas on how the DA might brief HPSCI + SSCI". This would be similar to the briefings ST has been doing for Congressmen, Senators, Reps + staff at NPIC, OTS locations, etc. No action required at this time.*

**CONFIDENTIAL**

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85-2836

15 AUG 1985

MEMORANDUM FOR: Associate Deputy Director for Administration

FROM:

[Redacted]

Deputy Director of Finance

25X1

Jim:

1. There are several ways this office could go in briefing SSCI and HPSCI members and staffers depending upon the time allotted. We could:

- ° Do a top down briefing on the missions/functions of the office.

- ° Brief on our current automated systems (GAS, FRS, BRS, Payroll), follow that with a discussion on the need to update these systems and, finally, describe where we are going with BARS and ACIS.

- ° Brief on our existing Electronic Reporting Systems--the new Field Accounting System (FAS) and Electronic Time and Attendance Reporting (ETAR). There should be some interest in our efforts to streamline procedures and eliminate incriminating paper at Field Stations, etc.

[Redacted]

25X1

3. Please let us know if you would like us to contribute to the proposed program in any of the ways discussed above.

[Redacted]

25X1

CONFIDENTIAL

26 AUG 1985

DEO ✓  
EO ✓  
DD/L ✓  
D/L ✓

MEMORANDUM FOR: DIRECTOR OF LOGISTICS

FROM: [REDACTED] CHIEF, NEW BUILDING  
PROJECT OFFICE, OL

STAT

SUBJECT: HIPSIE/SSCI BRIEFING

SUGGESTED PROGRAM FOR HIPSIE/SSCI BRIEFING:

- 0 TOUR CONSTRUCTION SITE
- 0 BRIEF AND VIEW DISPLAY OF NEW BUILDING NEAR EXHIBITION HALL.

STAT

OL/NBPO [REDACTED] (19 Aug 85)

STAT

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- ORIG - D/L (VIA AIM)
- 1 - NBPO CHRONO

END OF DOCUMENT

16 August 1985

STAT

NOTE FOR:

[Redacted]

*C/RECD/OL*

SUBJECT: HIPSI

Standardized Briefing Input (per Staff Meeting 16 Aug.)

Suggest that the issue of overlapping legislation be addressed, specifically with regard to workspace (real property) acquisition and funding of same.

STAT

[Redacted]

STAT

[Redacted]

*C/Real Estate Branch  
RECD/OL*

TRANSMITTAL SLIP		DATE	19 AUG 1985
TO:	1		
ROOM NO.	2	BUILDING	ADDA has seen
REMARKS:	3. <del>ADDA</del> <i>ADDA</i>		
<p>Note:</p> <p>This is a <u>bootleg</u> <u>unsigned</u> attachment to a letter that will be signed by Briggs</p>			
FROM:			
ROOM NO.			

FORM NO. 241  
1 FEB 55REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

**Page Denied**

Next 4 Page(s) In Document Denied

16 August 1985

STAT

NOTE FOR:  
FROM:

Ed:

Harry asked at the Thursday Staff Meeting for some ideas of tours and briefings that might be provided to Congressional personnel so as to give them a better flavor of Agency activity. Below is our contribution.

A. Within OIS, only see some interest in the following:

1) IPD briefing and a show and tell of our life with FOIA/PA;  
and,

2) Include a visit to AARC

STAT

B. In addition, would suggest consideration of the following:

1) OC overview/tour;

STAT

5) OL/P&PD tour of the printing plant and their capability;

6) Tour various Watch Offices; and,

7) Computer system demonstration such as SAFE.

Ben and I hope this helps.

STAT